STEM *Programming* Data
Tracking & Submission Instructions
November 2017-October 2018
Year Three

DATA SHOULD BE TRACKED ONLY FOR STEM PROGRAMMING THAT MEETS THE FOLLOWING CRITERIA:

- Covers STEM inquiry content relevant to 3-7-year-old children and/or relevant to other target audiences, such as families/caregivers of 3-7-year-olds, early educators, or other community members with an interest in early childhood STEM literacy
- Delivered as either <u>active</u> STEM programming, such as librarian-delivered "classes" for 3-7-year-olds, story hours & trainings for child care providers, or delivered as <u>passive</u> STEM programming, such as hands-on displays, discovery centers & take-home kits
- Delivered during the time period of November 2017 through October 2018.

SUMMARY DATA SHOULD BE SUBMITTED BY OCTOBER 31, 2018 THROUGH AN ON-LINE FORM:

- You can use the STEM Programming Data Excel spreadsheet to track your data over 12 months *(for your own record-keeping purposes, but not to submit data to Kelly Myles).*
- At any time during Year Three (Nov 2017-Oct 2018), you may click here to **preview** the SurveyMonkey STEM Programming data submission form *(feel free to get acquainted with the form by entering "dummy" data – this link is only a preview, so nothing you enter will be recorded).*
- **Before October 1, 2018, a link to an active SurveyMonkey data submission form will be posted on the Weebly VELI-STEM website and emailed to you, which you will use for the <u>one-time entry</u> of your <u>summary</u> STEM programming data** (*you will enter the totals from the bottom of the data tracking Excel spreadsheet*)**.**
- <u>**The on-line STEM Programming data submission form must be completed by October 31, 2018.**</u>

QUESTIONS ABOUT TRACKING OR SUBMITTING STEM PROGRAMMING DATA:

- Please contact Kelly Myles at kellytmyles@gmail.com

THANK YOU FOR YOUR TIME & EFFORT ON DATA!